

## THOMAS ASSEFA HABTEMARIAM

310 Wiggins Private Road, Apt 602, Ottawa, ON K1N 1B1

+1 (613) 600-8669

[thomas.habtemariam@gmail.com](mailto:thomas.habtemariam@gmail.com)

November 2020

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### Profile

#### SUMMARY OF QUALIFICATION

##### Total 7 years of project experience and

- **Well experienced** on construction of different road and building projects and design of medium span bridges,
- **Well experienced** in management, supervision, contract administration, tendering, evaluating, scheduling, reading and preparing detailed drawings, and preparing bill of quantities up to mega projects specially Road construction projects,
- **Handled and Well experienced** with road and bridge designs,
- **Handled and Well experienced** with road and bridge constructions,
- **Experienced** with residential and mixed use multi- storey building constructions,
- **Experienced** working on engineering software applications like Auto-Cad., inroad, Eagle point, Ms. Excel and SAP,
- **Have Given training (as an instructor)** on Microsoft project scheduling 2007 and 2013 to different organizations,
- **Have Given training (as an instructor)** on Contract administration and Construction supervision skills to different organizations,
- **Business minded and excellent in Organizing teams,**
- **Gained skills for diplomacy works and IT Professionalism,**
- **Excellent managing and problem-solving skills,**
- **Adept** in technical writing and good in verbal communication,
- **Self-motivated, highly ambitious and fast learner,**
- **Worked efficiently** in fast-paced environment, ability to do multi-tasks, meet deadlines and adopt easily with changes, able to work independently, and interested in further learning.

#### SUMMARY OF WORK HISTORY

##### Non-Engineering Careers

Social Secretary to the Ambassador of Bangladesh to Canada- Sept 2018 – Now

*High Commission of Bangladesh to Canada, Sparks Street, Ottawa, ON, Canada*

Consular Assistant - Nov 2018 –Aug 2019

*High Commission of Bangladesh to Canada, Sparks Street, Ottawa, ON, Canada*

Store Clerk and Manager - Oct 2015 –Dec 2015

*Quickie convenient store, Gilmour Street, Ottawa, ON, Canada*

##### Engineering Careers

Project Manager - Mar 2013 –Sept 2015

*Oromia water Works Design & Supervision Enterprise, Addis Ababa, Ethiopia*

*(OWWDSE)*

Supervision Team Leader- Nov 2011-Feb 2013

*Oromia water Works Design & Supervision Enterprise, Addis Ababa, Ethiopia (OWWDSE)*

**Resident Engineer** - April 2009 - Oct 2011

*Oromia water Works Design & Supervision Enterprise, Addis Ababa, Ethiopia (OWWDSE)*

**Field Inspector** - Feb 2009 - Mar 2009

*Oromia water Works Design & Supervision Enterprise, Addis Ababa, Ethiopia (OWWDSE)*

**Office Engineer** - Sept 2008-Jan 2009

*Mathewos Odo Building Contractor and Real estate Developer, Hawwasa, Ethiopia*

### **COMPUTER SKILLS**

Operating Systems:	<b>Macs, Windows 2000, XP, Vista, Windows 10 and Linux (Ubuntu),</b>
Office/desktop Application:	<b>MS Word, Excel, Power Point, Access, HTML, Web design,</b>
Engineering:	<b>Eagle Point 2010, SAP 2011, AutoCAD 2019, Ms-Scheduling 2007, 2013 up to 2019</b>

### **EDUCATION AND TRAINING /WORKSHOPS ATTENDED**

**Bachelor's of Science Degree (Civil Engineering)**

**2008**

Jimma University, Jimma, Ethiopia

**Certificate (Ms-Project Scheduling Application)**

**2011**

OWWDSE, Addis Ababa, Ethiopia

**Certificate (Contract Administration & Construction Supervision)**

**2014**

OWWDSE, Addis Ababa, Ethiopia

**Certificate (Project Planning Implementation, Monitoring & Evaluation)**

**2014**

Ethiopian Management Institute, Addis Ababa, Ethiopia

**Certificate (Quickie Convenient Store)**

**2015**

Gilmore Street, Ottawa, Canada

**Certificate (YMCA Centre)**

**2015**

Argyle Street, Ottawa, Canada

## Detail Tour on Engineering Careers

### Key Projects Undertaken

#### 1. Oromia Water works design and supervision Enterprise (OWWDSE)

Addis Ababa, Ethiopia, +251-114-392162, Fax: +251-114-392008

**Employment:** February, 2009 – September, 2015

#### **Position 1: Project Manager and Supervision Team Leader**

#### **Projects performed under the position:**

- **Inchini-Olonkomi Road project\***
- **Irijajo-Qelaxe Road Project**
- **Gelila-Wajja Road Project**
- **Gelan-Insilale-Legedhadi Road project**
- **Burayu-Hojedure Road project\*\***
- **Hidilola-Sololo**

**\*Project Description:** The project is a construction of rural road project having 57.7 kms from Town of Inchini to Olonkomi accessing the two towns with high quality gravel road.

**\*\*Project Description:** The project is a construction of Asphalt Pavement road project having 25 kms from Town of Burayu to Hojedure accessing the two towns with high quality standard of MC 30 and Asphalt road.

#### **Key Responsibilities handled**

- Organizing the project site, planning and scheduling of all projects activities and follow its implementation.
- Plan, organize and coordinate the input of each Resident Engineer into the project and monitors implementation in accordance of schedule.
- Directs the resident engineer for collection and processing of data for future use, coordinates review of the data and recommends for additional data required in construction with clients
- Coordinates the overall operation and administrative function of the supervision crew and ensures that the contract conditions and procedures are communicated and implemented.
- Direct review of ERA road standard Technical specification and recommendation of appropriate standard of the projects
- Follow up and ensure that the accomplishment of each site works is in conformity with approved plan, time schedule and economic utilization line of resources
- Follows up the Quality Assurance plan is prepared and is implemented as per standards set
- Controlling and managing the projects from consequence of claims and risks,
- Collects, compiles and submits reports
- Coordinates and site handovers and preparation of site closeout and contact implementation
- Making timely basis corresponded with letter, and phone calls with parties related the performed projects,

- Weekly and Monthly presentation of the performed work to CEO, senior management and the client.
- Ensure close liaison with client and all others concerned.

## **Position 2: Resident Engineer**

### **Projects performed under the position in different times:**

- **Alge-Bube Road project**
- **Chewawqa-Birbirsa Road Project**
- **Dembi- Calo Road Project**
- **Gelo Bereda Road project\*\*\***
- **Ayana-Jangir Road Project**
- **Chewawa-Efrem Road Project**
- **Haro-Berriso-Suge Road Project**

**\*\*\*Project Description:** The project is a construction of rural road project having 52 kms from Town of Gelo to Bereda accessing the two towns with high quality gravel road.

### **Key Responsibilities handled**

- Acted as the Engineer's representative in all matters related to Construction of the Works;
- engaged in the design review process and make all the necessary changes in design, drawings and quantities;
- Prepared proposals regarding major design changes for the Employer's approval;
- Inspected and approved the Contractor's work to be done by the Contractor;
- Issued detailed tasks to all members of the team including inspection, checking, approval, reporting and record keeping procedures;
- Monitored progress of the Works, Contractor's Work Schedule, equipment & manpower and Method Statements;
- Reviewed and approved quantities and payment certificate;
- Designed minor changes as required on the site;
- Inspect the construction of camp site

## **Position 3: Field Inspector**

### **Projects performed under the position:**

- **Alge-Bube Road project \*\*\*\***
- **Chewawqa-Birbirsa Road Project**
- **Dembi- Calo Road Project**

**\*\*\*\*Project Description:** The project is a construction of rural road project having 55 kms from Town of Alge to Bube accessing the two towns with high quality gravel road.

## Key Responsibilities handled

- Inspect the construction of camp site,
- Inspect all items of the works,
- Keep daily site diary in respect of daily progress of the works, equipment, labor, weather, accident/incident, etc.
- Responsible for keeping daily site diary of all structures,
- Continuously monitor the production, hauling and placing of concrete and other works,
- Report all important issues to the Resident Engineer so that timely action is taken to solve any problem at site,
- Keep appropriate records of the required inspection results of structures in hard and/or soft copies,
- Design minor changes as required on the site,
- Perform all duties as directed by the Resident Engineer,

## 2. Mathewos Odo Building Contractor and Real estate Developer

Hawwasa, Ethiopia, +251-114-392162, Fax: +251-114-392008

**Employment:** September, 2008 – January, 2009

### Position 4: Office Engineer

## Projects performed under the position:

- **University of Hawwasa, Ethiopia \*\*\*\*\***

\*\*\*\*\***Project Description:** The project is a construction of Dormitory for new joining to the University having G+6 .

## Key Responsibilities handled

- Report all important issues to the Project Manager so that timely action is taken to solve any problem at site,
- Keep appropriate records of the required inspection results of structures in hard and/or soft copies,
- Design minor changes as required on the site,
- Perform all duties as directed by the Resident Engineer,
- Prepare working drawings
- Prepare As-Built drawings
- Prepare payment Certificates

### **Contract Administration**

- Preparing meeting minutes for all meeting with all relevant stakeholders and attending weekly meetings at site level.
- Ensure timely reporting at site level, consolidate and provide to the director.
- Assist in claim management.
- Cross check payments approved by consultants in consideration of the works performed by the contractor with the contract agreements and provide his/her comment to the construction and engineering Directorate Director.

- Prepare contract documents, bill of quantities, tendering and evaluate

### **Quality Control**

- Reviewing the quality control program/procedures
- Inspecting the works at appropriate intervals during the defects liability period and certifying the defects liability for issuance by the employer's representative.
- Certifying completion of part of the works inspection of the project.

### **ACADAMIC REFERENCES**

- Engr. Elmer .C agon M Engg, Lecture civil engineering department faculty of technology at Jimma University  
Email add: [elmer.c.agon@yahoo.com](mailto:elmer.c.agon@yahoo.com)
- Engr. Tamene Adugna, Dean, faculty of technology  
Lecture civil engineering department faculty of technology at Jimma University  
Email add: [tsafulegn@gmail.com](mailto:tsafulegn@gmail.com)

### **PROFESSIONAL REFERENCES**

- Engr. Abubeker Mohammed, Former Deputy General Manager of Oromia Water works design and supervision Enterprise  
Email add: [abubekerm6@gmail.com](mailto:abubekerm6@gmail.com)
- Engr. Taddese Ayalew, Road and Building Supervision Sub Process for Oromia Water works design and supervision Enterprise  
Email add: [tadesseyalew2003@yahoo.com](mailto:tadesseyalew2003@yahoo.com)
- Mr. Mia Mainul Kabir, Minister (Political) for Bangladesh High Commission to Canada ,  
Email add: [mainul2005@gmail.com](mailto:mainul2005@gmail.com)
- Mr. Md. Shakhawat Hossain, Counsellor (Passport and Visa) for Bangladesh High Commission to Canada ,  
Email add: [md.shakhawat.hossain@gmail.com](mailto:md.shakhawat.hossain@gmail.com)



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University President

The Senate of Jimma University by virtue of the powers vested on it by the Council of Ministers Regulation Number 63/1999 here by grants to:

**Thomas Assefa Habtemariam**  
BACHELOR OF SCIENCE DEGREE in  
**Civil Engineering**

With all Honors, privileges and Obligations pertaining thereto and in witness thereof has authorized the issuance of this Diploma duly signed and sealed. Issued in Jimma on this **twenty - first** day of the month of **June** in the **year two thousand eight.**

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Faculty Dean



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### Educational Credential Assessment for Citizenship and Immigration Canada

**Name:** HABTEMARIAM, Thomas Assefa  
**Date of Birth:** December 28, 1986

**Date :** March 15, 2017  
**ECA#:** 3195003IMM  
**Page:** 1 of 1

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#### CANADIAN EQUIVALENCY SUMMARY

Bachelor's degree (four years)

#### CREDENTIAL ANALYSIS

- |                                   |  |
|-----------------------------------|--|
| <b>Credential Authentication:</b> | Official transcripts were sent directly by the institution |
| <b>Country:</b>                   | Ethiopia   |
| <b>Credential:</b>                | Bachelor of Science  |
| <b>Year:</b>                      | 2008   |
| <b>Awarded by:</b>                | Jimma University   |
| <b>Status:</b>                    | Recognized Institution                                     |
| <b>Major/Specialization:</b>      | Civil Engineering  |
| <b>Canadian Equivalency:</b>      | Bachelor's degree (four years)                             |



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WES is recognized by the Government of Ontario and is a designated service provider of educational credential assessment (ECA) for Immigration, Refugees and Citizenship Canada (IRCC).





Lakk/ቁጥር/Ref. No. DKSTHBO/HE-7/585

Guyyaa/ቀን/Date 24/06/2015

## To Whom May Concern

In his application letter to our Enterprise, **Mr. Thomas Assefa Habtemariam** has requested us to write him his work experience & clearance.

Accordingly, **Mr. Thomas Assefa;**

- From 30/1/2009 up to 9/1/2012 was served as Civil Engineer on contractual basis & additionally he assigned as Field Inspector and Resident Engineer for different Rural Road Projects.
- From 10/1/2012 up to 16/6/2015 was served as Supervision Engineer on contractual basis & additionally he assigned as Project Manager located in West Hararge, East Hararge, Arsi, West Arsi, West Shoa, Oromia Especial Zone and North Shoa Road & Building Project earning monthly gross salary of 6,723.00 (six thousand seven hundred twenty three) Under Construction Contract Administration Core Process.

Income tax was deducted from his salary & paid to Inland Revenue Authority. he also returned all the properties and cleared from our Enterprise.

This letter is given on his resignation from our Enterprise. We wish him good luck and success in his future end over.



Sincerely yours

*[Signature]*  
**Haregetohn Tesgera Beshu**  
Human Resource Mgt. Proc. Head

# Certificate of Completion



Mr. Thomas Assefa Habtemariam

is awarded this certificate for his contribution as a resource person (Tutor) on

Contract Administration and Construction Supervision

Training Conducted By: *Oromia Water Works Design & Supervision Enterprise*

Training Center: CCRDA Hall

From: *September 16/2014 - September 19/2014*

*Wakgset Furi* (Ph.D)  
General Manager

CEO, OWWDSE

*[Signature]*  
702 269  
OWWDSE, Board Chairperson



# OROMIA WATER WORKS DESIGN AND SUPERVISION ENTERPRISE

## Certificate

This is to certify that

**Thomas Assefa H/Mariam**

has successfully given a training for 19 Road supervisors and Division Heads of **Ms-Project Software/Scheduling Application** training Course provided by Road and Building Design and Supervision held from

**8<sup>th</sup> August to 18<sup>th</sup> August 2011.**

This certificate is awarded by the Oromia Water works Design and Supervision Enterprise.

Aug 18, 2011



*[Handwritten Signature]*

Road & building works Dept. Admin

Research & Planning Division

Deputy General Manager of RSD

*[Faint blue stamp: Oromia Water Works Design & Supervision Enterprise]*

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ETHIOPIAN MANAGEMENT INSTITUTE



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**ABERA BEDRU**

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D/General Director, Management Development

**CERTIFICATE**

**THOMAS ASSEFA**

is awarded this certificate for his/her  
successful completion of

**Project Planning Implementation,**

**Monitoring & Evaluation**

training conducted by the institute

from March 24/2014 to April 4/2014

**MENGISTU YITBAREK**

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Director General

April 4/2014

Date





**CCI  
OTTAWA**

**YMCA-YWCA of the National Capital  
Region &  
Catholic Centre for Immigrants**

# Certificate of Achievement

Presented to

**Thomas Habtemariam**

For successful completion of  
**FINDING YOUR FIRST JOB IN CANADA  
WORKSHOPS**

*Building healthy  
communities*

**October 15, 2015**

# Saint Mary's Language Centre

## Addis Ababa

### CERTIFICATE

This is to certify that THOMAS ASSEFA has attended a summer English language course at Lower- intermediate level at St. Mary's Language Center and has earned the following grades on the subjects he/she took.

Spoken English A  
Grammar A

Basic Vocabulary A  
Free Talk A

Therefore, he/she is hereby  
Recognized as a graduate of Saint Mary's Language Center.

August 2004  
Date





Save Your Generation Ethiopia

# CERTIFICATE

THOMAS ASSEFA

This certificate is awarded for successfully participating in HIV/AIDS Message Development Training, conducted from March 19–March 23 2007, which was organized by Save Your Generation Ethiopia in collaboration with UNICEF Ethiopia.

March 26, 2007

Brehanu W/giorgis  
Managing Director



Henok Melesse  
Program Section



# Certificate

*This certificate is awarded to Ato/Student/Dr. Juanti - A.D.S. Molemer / Tinas Asefa /  
for his/her paramount contribution to Ethiopian Higher Learning Institution Students*

*Union 7<sup>th</sup> regular meeting held at Jimma University from Nov. 17 - 20/2006.*

*[Signature]*  
**Ab Ewetu Hallu**  
Student Dean



*[Signature]*

**Hunde Dhugassa Gabissa**  
President; JUSU and Ethiopia Higher Learning  
Institutions Student's Union

Printed By **EL-BETEL** Computer Center





Dhaabbata Dizaayinii fi To'annoo  
Hojiwwan Bishaan Oromiyaa  
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Ref No.

DhDTHBO/Mk-T29/783  
12/2/09

Thomas Assefa Oromia Water Works Design and Supervision  
Enterprise  
**OWWDSE**  
**Finfinne**

Subject:- Assignment as a Supervisory Personnel

Please be informed that you are assigned as a Field Inspector for LOT V (Ilu Aba Bora located at Metu) for the supervision of three sites specifically Alge-Bube, Dambi-Callo and Cawaqa-Birbirs located at Nole Kaba, Dhedesa and Sal'e Nonno Aanaas respectively Rural Road Project Sites.



Sincerely yours,

**Abubeker Mohammed**  
**DGM Road and Building**  
**Design and Supervision**

Cc

- ☞ Oromia Roads Authority
- ☞ Oromia Roads Construction Enterprise

Finfinne

- ☞ Office of the GM
- ☞ Office of the DGM SSC
- ☞ Office of the DGM RBDS
- ☞ HRD Division
- ☞ Finance Division
- ☞ Roads Project Office

**OWWDSE**

Finfinne

- ☞ LOT V Project Office

Metu



Ref No. DhDTHBO/HK-T29/1265

Date 18 / 3 / 09

Dhaabbata Dizaayinii fi To'annoo  
Hojiirwan Bishaan Oromiyaa  
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ኮርፖሬሽን  
Oromia Water Works Design and Supervision  
Enterprise



Thomas Assefa  
OWWDSE  
Finfinne

Subject:- Assignment as a Supervisory Personnel

It is to be recalled that you were assigned for the LOT V (Ilu Aba Bora located at Metu) for the supervision of three sites specifically Alge-Bube, Dambi-Callo and Cawaqa-Birbirsa located at Nole Kaba, Dhedesa and Sal'e Nonno Aanaas respectively as a Field Inspector with a letter dated 12/02/09 and Ref No DhDTHBO / HK-T29 / 783. Please be informed that you are currently assigned as a Resident Engineer for the LOT Rural Road Project Sites.



Sincerely yours,

**Abubeker Mohammed**  
**DGM Road and Building**  
**Design and Supervision**

Cc

- ☞ Oromia Roads Authority
- ☞ Oromia Roads Construction Enterprise

Finfinne

- ☞ Office of the GM
- ☞ Office of the DGM SSC
- ☞ Office of the DGM RBDS
- ☞ HRD Division
- ☞ Finance Division
- ☞ Roads Project Office

**OWWDSE**

Finfinne

- ☞ LOT V Project Office

Metu



Ref No. DhDTHBO/HK-T29/649

Dhaabbata Dizaayinii fi To'annoo  
Hojiiwwan Bishaan Oromiyaa

Date 26/10/09

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Oromia Water Works Design and Supervision  
Enterprise

Thomas Assefa  
OWWSE  
Finfinne

**Subject:- Assignment as a Supervisory Personnel**

It is to be recalled that you were assigned as an RE (Resident Engineer) for LOT V for the supervision of three rural road construction supervision with a letter dated 12/02/09 Ref No DhDTHBO/HK-T29/783.

Please be informed that you are currently assigned as an RE for LOT III (East Wollega located at Neqamt) for the supervision of five sites specifically Cawaqa-Efrem, Haro-Bariso-Yaso, Ayana-Jangir-Dire guda, Hareto-Wayu and Yubdo-Bujura-Cobesa located in Eastern Wollega instead of Keralem Adane.

So, you are required to submit any document of LOT V at your hand to Semere Angasa and accept documents of LOT III from Keralem Adane.

Sincerely yours,



Abubeker Mohammed  
DGM Road and Building  
Design and Supervision

**Cc**

- ☞ Oromia Roads Authority
- ☞ Oromia Roads Construction Enterprise
- Finfinne**
- ☞ Office of the GM
- ☞ Office of the DGM SSC
- ☞ Office of the DGM RBDS
- ☞ RBW CAS
- ☞ HRD Division
- ☞ Finance Division
- ☞ Roads Project Office

**OWWSE**

**Finfinne**

- ☞ LOT III Project Office
- ☞ Keralem Adane
- Neqemt**
- ☞ Semere Angasa
- Assela**



Dhaabbata Dizaayinii fi Tolannoo  
 Hojiiwwan Bishaan Oromiyaa  
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 Oromia Road and Building Design and Supervision  
 Enterprise

Ref No. DhDTHBO/HK-T29/24  
 Date 4/10/11



Tomas Assefa  
**OWWDSE**  
**Finfinne**

Subject: Assignment as a Supervision Team Leader

It is to be recalled that you were assigned as an RE (Resident Engineer) for LOT III for the supervision of five rural road construction supervision with a letter dated 26/10/09 Ref No DhDTHBO/HK-T29/649.

Please be informed that you are currently assigned as an Supervision Team Letter at the Head Office level instead of Abdurehman Kedir.

So, you are required to submit any document of LOT III at your hand to Teferi Terfa and a copy of this letter is made to the same that site documents are handed over properly.

Sincerely yours,

  
**Abubeker Mohammed**  
**DGM Road and Building**  
**Design and Supervision**



- Cc**
- ☞ Oromia Roads Authority
  - ☞ Oromia Roads Construction Enterprise
  - ☞ **Finfinne**
  - ☞ Office of the GM
  - ☞ Office of the DGM SSC
  - ☞ Office of the DGM RBDS
  - ☞ RBW RPD
  - ☞ RBW QCD
  - ☞ RBW CASD
  - ☞ HRD Division
  - ☞ Finance Division
  - ☞ Roads Supervision TL Office
  - ☞ **OWWDSE**
  - ☞ **Finfinne**
  - ☞ LOT III Project Office
  - ☞ Teferi Terfa
  - ☞ **Nekemte**



Dhukkaba Dizaayinii fi Tolmao  
 Hojiiwan Bishaan Oromiyaa  
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 Oromia Water Works Design and Supervision  
 Enterprise

Ref No: DRDTHBD/HK-T39/260

Date: 26 / 9 / 11

**To Whom It May Concern**

This is to certify that **Mr. Thomas Assefa Habtemariam** employed as a **Field Inspector** and then as a **Resident Engineer** under the office of Deputy General Manager of Design and Supervision Of Road and Building in our Enterprise on different Roads construction Projects Like **Gelo-Anger-Belo-Bereda, Ayana-Jangir, Haro Berriso, Alge-Bube, Dembi Chelo, Chewaqa-Birbirsa** and others in Illubabore and Wollega Zones.

Oromia Roads Authority (ORA) is the Employer of the Projects while Oromia water Works Design and Supervision Enterprise (OWWDSE) is the Consultant or the Engineer. Our employer has stayed under the same department on the contractual basis employee since January 30, 2009 up to now earning monthly Gross Salary of Birr 3,114 (Three Thousands One Hundred Fourteen).

This letter is offered up on his request as per labour proclamation No. 377/96 article 12.7 and should not be considered as final release letter.



Sincerely Yours,

  
**Aduana Oli Dinssa**  
 Head HRD & Personnel  
 Administration Service

Jimma University  
Faculty of Technology  
Civil Engineering Department

Reference No: TF 146/2000  
Date: 25/06/08

To Whom It May Concern:


It is my distinct pleasure to recommend to you my esteemed student **Thomas Assefa**. In my capacity as lecturer in Faculty of Technology, I have been with him and guided him closely for more than three years.

This gentleman is highly professional as a student and a colleague to his classmates. That comportment in turn is driven by **Thomas's** love and respect for his chosen field. **Thomas** views as a student for something serious and important, and this is reflected in the way he study and in the way his colleague respond.

Like most of the my students in many of my courses handled, our class is organized into functions. Engineering interacts with virtuality for all of them. There are natural tensions between the function which if not manage correctly can be prove disastrous. **Thomas** has always understood the old axiom that we rise or fall together and has made teamwork with other students which makes him one of the best in our class.

I could continue on with more glowing accounts of **Thomas**, but will instead simply say that I do really think the word of him and respect him greatly.

I would, without any reservation , recommend **Thomas** to you in any position that suits his qualification as a civil engineer. He would be a tremendous asset in your company.



**Engr. Elmer C. Agon MEngg**  
Lecturer, Civil Engineering Department  
Faculty of Technology  
Email Add: [elmer\\_c\\_agon@yahoo.com](mailto:elmer_c_agon@yahoo.com)  
Tel No. +251 911995480



08/01/2008

Jimma University

*Thomas Assefa*

Regarding: Letter of Recommendation

We write this letter on behalf of Mr Thomas who, during the month of December 2007, participated in a research project of the University of Utrecht (The Netherlands). The research project was carried out in collaboration with the department of Public Health of Jimma University (Ethiopia).

In December 2007 Mr Thomas conducted interviews at secondary schools in different villages around Jimma town, regarding the awareness, attitudes and beliefs towards HIV/AIDS prevention among the youth. The results of this research will be used in a communication plan for radio station "Raaddiyoo Haawaasa Jimmaa".

We have experienced Mr Thomas as a reliable, enthusiastic, serious and critical minded student, who has carried out the research in a professional way.

Because of these qualities, we would like to recommend Mr Thomas to other research departments and have no doubt that he will continue doing excellent work.

With kind regards,

*Jurriaan Oosterman*

Jurriaan Oosterman  
Jop de Vrieze  
Master students of Science Education and Communication, University Utrecht  
The Netherlands  
[J.Oosterman@yahoo.com](mailto:J.Oosterman@yahoo.com)  
[jopdv@yahoo.com](mailto:jopdv@yahoo.com)





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JIMMA UNIVERSITY  
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FACULTY OF TECHNOLOGY  
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COMMUNITY BASED EDUCATION OFFICE

Date: June 25, 2008


## To Whom It May Concern

Jimma University is Ethiopians first innovative community oriented Educational Institute of higher learning. It is a center of academic excellence integrating training, research and service. The university trains higher caliber professional at graduate and post graduate levels through its cherished and innovative community-based (CBTP), team based (TTP) and research based (SRP) educational approach. The university is making every endeavor to address societal needs and sustainable development in the country.

Being one of the faculty of the university, technology faculty promote the philosophy of Community Based Education (CBE) with the aim of bringing about palpable changes in the community through active community participation and intersect oral collaboration. The student's of our faculty contribute to societal development through CBTP course. The course encompasses three phase programs in which students identify problems of the community through active participation, propose appropriate technology strategies and implement it in the final phase.

Student THOMAS ASSEFA has been attended these CBTP courses and graduated from our university. We confidently declare that she/he developed problem identification and solving skills through CBTP program, and hence we recommend her/him to you without stipulation and wish her/him all the best in her/his future endeavors.

Regards,

  
Ephraim Bentahūn (M.Sc.)  
CBE, Technology Coordinator



Tel: 251-47-12 38 51  
P.O.Box 378

Fax: 251-47-111 78 25

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JIMMA- ETHIOPIA





JIMMA UNIVERSITY  
**Faculty of Medical Sciences**  
DEPARTMENT OF INTERNAL MEDICINE

Ref. No INI 76/2000  
Date 12/10/2000 (E.C)

**TO WHOM IT MAY CONCERN**

**Re:** recommending **Mr. Thomas Assefa**

This is a letter of recommendation for **Mr. Thomas Assefa** or his contribution to three days HIV/AIDS counseling and testing campaign conducted in December 2007 in Jimma university main campus and Agriculture College. The campaign was organized by Jimma University specialized hospital in collaboration with Columbia University International Center for AIDS care and treatment program.

**Mr. Thomas's** contribution to the successful completion of the campaign was great. He participated in mobilizing and awareness creation sessions among the whole university community. During the days of the testing he organized the counseling and testing process.

**Mr. Thomas** demonstrated great managerial and communication skill. It gives me a great pleasure to recommend him to any organization or institution who would like to have him.

I wish him all the best in his future endeavor.

With Regards,

  
Dr. Olana Befekadu  
Head, Department of Internal Medicine  
Consultant, ICAP-Ethiopia  
Jimma University  
Jimma



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☎(047) 111 82 45

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Fax 251-047-11-14-50

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Jimma-Ethiopia

E-mail [jhs@telecom.net.et](mailto:jhs@telecom.net.et)